

د افغانستان اسلامي جمهوريت  
د ماليې وزارت



جمهوري اسلامي افغانستان  
وزارت ماليه

**Islamic Republic of Afghanistan  
Ministry of Finance  
Procurement Policy Unit**

**CIRCULAR**

Date: January 13, 2010  
Number: PPU/C029/1388

**Subject: SRFP Documents for Consultancy Services**

1. In compliance of article 80 of the Public Procurement Law 2008, as amended in January 2009 (hereinafter "the Law"), the Procurement Policy Unit is established in Ministry of Finance for policy and professional development and as a performance monitoring organ in the field of procurement. The PPU is responsible for prescribing policies and proposing improvements in procurement practices to accomplish the purposes of the Law in all areas of public procurement. According to the provisions of article 6 of the Law, "Procurement entities shall utilize the standard bidding documents, forms of contract, and other forms issued by the Procurement Policy Unit (PPU)".
2. The "Standard Request for Proposal Documents for consultancy services" have been approved by PPU in Ministry of Finance and become effective on approval with effect from the date of this circular signed and issued.
3. In accordance with the provisions of the Law, the PPU in Ministry of Finance hereby issues the "Standard Request for Proposals Documents for consultancy Services" for the purpose of assisting the procuring entities in the preparation of SRFP documents using the Standard SRFP Documents for consultancy services.
4. All Line Ministries/Procuring Entities may obtain soft copies from PPU by sending a request through email to the email address, [anwar.raufi@mof.gov.af](mailto:anwar.raufi@mof.gov.af) by sending one official with a pen drive to get the soft copy of the mentioned documents. The documents can also be downloaded from PPU website [www.ppu.gov.af](http://www.ppu.gov.af). The Line Ministries/Procuring Entities may seek clarifications, if any, in this regard from the PPU, Ministry of Finance.

(Dr. Hazrat Omar Zakhailwal)  
Minister of Finance and Senior Economic Advisor to the President

To  
All Line Ministries/Procuring Entities